



**Housing Information**  
**Regarding Christmas Break and Spring**  
For CURRENT GRADUATE HALL STUDENTS (Fall 2009)

**REMINDER: The current housing contract is for Fall 2009 AND Spring 2010.**

- Fall Break Housing:
  - No additional cost as long as you are registered for Spring 2010 classes.
- Spring Semester Housing:
  - **The housing contract you are currently under is for Fall 2009 AND Spring 2010.** Therefore, you will automatically be assigned and charged for your current building and room for the Spring semester.
  - If you would like to request a room change, you must email [housing@louisiana.edu](mailto:housing@louisiana.edu). Every attempt will be made to accommodate your request but changes will only be made if space is available.
  - If you are considering not returning for the Spring semester, you must apply for a contract release. A contract release form can be downloaded from our website: <http://housing.louisiana.edu/forms/index.shtml> or picked up for the Housing Office in the Student Union, Rm 240. Denied contract release forms are subject to full Spring room and board charges. Approved contract release forms are subject to cancellation penalty fees. If your request is approved, the check-out guidelines are as follows:
    - Make an appointment with the Hall Director to check-out of your room
    - Residents are responsible for their room including all facilities considered part of the room such as doors, locks, windows, beds, chairs, etc. These are accounted for on the individual room assessment.
    - All personal belongings must be removed from the residence hall.
    - Closets, desk and/or dresser drawers, and bathroom cabinets must be emptied and cleaned.
    - The floors must be vacuumed and furniture cleaned.
    - **FAILURE TO CLEAN THE ROOM PROPERLY WILL RESULT IN A \$50.00 HOUSEKEEPING CHARGE THAT WILL BE APPLIED DIRECTLY TO YOUR STUDENT ACCOUNT.**

Spring Rates are available on our website: <http://housing.louisiana.edu/rates/index.shtml>. All payments made to Student Cashier's Center in Corona Hall.