

### MAKE SURE YOU RE-APPLY!

All on-campus residents who plan to live on campus for the Fall/Spring 2014-2015 academic year should renew their contacts by filling out an application and contract, which can be found and downloaded at: (<http://housing.louisiana.edu/resources/applications-forms.shtml>). Your reservation will only be considered once the contract is received.

### CHECK-OUT:

- Residence halls close on Saturday, August 2, 2014 at 4:00 PM.
- Make plans to properly check-out after your last final exam. If you have special needs (graduation, airline issues, etc.) concerning check-out, contact your Area Coordinator to make arrangements or submit information to Housing by email at [housing.louisiana.edu](mailto:housing.louisiana.edu).
- Students moving off campus who want to receive a refund of the damage deposit must properly check-out by express checkout or with the hall staff and turn in a check-out slip to the Housing Office before the first day of the Fall 2014 semester.

### EXPRESS CHECKOUT:

- Is available to all students living on campus. This is the process by which you are able to deposit your key enclosed within an express checkout envelope into the express checkout box located near the front desk of your hall.
- NOTE: By choosing express checkout, you agree to pay all damages, missing furniture, cleaning charges, etc. that apply after the room is inspected. Also, if you choose to do express checkout, charges under \$350.00 cannot be appealed.
- An express checkout envelope can be retrieved from the front desk. Move out all of your belongings from the suite. If belongings are left at the time of checkout, a \$300.00 item removal fee can be assessed.
- NOTE: When removing command strip hooks from the wall, make sure to pull the elastic tab down towards the ground until the strip and hook come off of the wall. A charge of \$75.00 per wall is assessed for each wall that requires painting as a result of wall damage from hooks being taken down incorrectly.
- See how to properly remove hooks by viewing this video: (<http://www.youtube.com/watch?v=aTGw28k9OKI>)
- Clean the room, bathroom, and common areas must be adequately cleaned at the time of checkout. Sweep the floors, clean the toilet and tub, etc. If not adequately cleaned, a cleaning charge can be incurred.

### BREAK AFTER SUMMER HOUSING:

- Housing will be available in Huger Hall and Legacy Park.
- You will NOT be able to remain after summer session, unless you submit a Fall/Spring residence hall application and contract, which can be downloaded and filled out at: (<http://housing.louisiana.edu/resources/applications-forms.shtml>) and all housing debts from any previous semesters/sessions are paid in full.

### FALL 2014 HOUSING:

- You will NOT be considered for a residence hall reservation for the 2014-2015 Academic Year unless you submit a residence hall application and contract found at (<http://housing.louisiana.edu/resources/applications-forms.shtml>) and housing debts from all previous semesters/sessions are paid in full.
- RATE CHANGES: There are room and meal cost changes. Go to our website: (<http://housing.louisiana.edu/rates/index.shtml>) for more information.



### IMPORTANT DEADLINES:

- All Halls: Summer Break (available to students that lived on campus for summer session) . . . . . July 15
- All Halls: Fall Semester (\$300 single room prepayment) . . . . . May 15
- Legacy Park – Contact for availability



Visit <https://housing.louisiana.edu> for more information or email us at [oncampusliving@louisiana.edu](mailto:oncampusliving@louisiana.edu).

